

Bury Children's Trust

Minutes of the Trust Board meeting held on 2 July 2015

Attendance:

Mark Carriline	Executive Director Children, Young People & Culture (Chair)
Maxine Lomax	Head of Safeguarding (C&A), Bury CCG
Jackie Gower	Assistant Director Social Care, Council CYP & Culture
CI Joanne Marshall	GM Police, Bury Division (Criminal Justice & Partnerships)
Helen Chadwick	Head teacher Millwood Primary School, Chair of Bury Association Primary Heads
Yvonne Tunstall	Divisional Nurse Director, Paediatrics, Neo-natal & Gynaecology, Pennine Acute Hospital Trust
Lesley Jones	Director of Public Health, Council Communities & Wellbeing
Vicky Maloney	Chief Officer Early Break, representing CYP Forum
Lorraine Ganley	Service Director, Pennine Care NHS Foundation Trust
John Campbell	Council Communities & Wellbeing, on behalf of T Minshull
Adele Crowshaw	Young Persons Engagement Officer, CYP & Culture (for item 3)
Lindsay Dennis	Children's Trust Development Officer, Council CYP & Culture

1. Introductions and Apologies (M Carriline)

MC welcomed everyone to the meeting. Apologies were received from Bury College (C Deane), Six Town Housing (J Merrick), BASH (Mick Fitzgerald), Job Centre Plus and Pennine Care CAMHS (Sara Barnes) representatives attended as listed above.

2. May Minutes, Actions and Matters Arising

May Minutes were approved.

In addition to information provided in the Summary of Actions, the following points were raised

2.1 **Actions: Item 2: Future in Mind, Local Transformation Plan** MC noted there is no further information about the letter from John Rowse (DoH) recommending that Local Transformation Plans be developed at Greater Manchester level as part of Devomanc.

2.2 **Actions: Item 3: Future in Mind, Local Transformation Plan:** LD provided the following update. Sarah Bullock joined the CCG from St Helens on 1 July, and will be leading the development of the LTP. Sarah was invited to attend a multi-agency meeting of people whose work relates to emotional health & wellbeing on 1 July which LD had set up to start the planning for an EH&WB network. It was agreed to extend this meeting to begin work on the Self Assessment that is required as the first stage of the Local Transformation Plan, and due for completion by September.

The meeting provided a good start to the Self Assessment and attendees have been tasked with completing relevant sections (with additional officers/activities to be included also identified). This work will be coordinated by Sarah Bullock, and a further meeting arranged mid-August to complete the work. The second half of the meeting initiated the planning for the EH&WB network event.

2.3 **Matters Arising p2, item 2.4:** MC advised that Mike Owen has been appointed as Chief Executive of the Council.

2.4 **Matters Arising p3, item 3:** AC advised that the LILAC Assessors visit which was due on 2 and 3 July has now been deferred to September.

Action: Feedback to Nov meeting

2.5 **Matters Arising p4, item 4.4:** JC updated with regard to the Joint Alcohol & Substance Strategy – this will be going to Communities & Wellbeing Senior Management Team in week commencing 13 July. The Action Plan is being taken to Children’s Trust Operational Group on 23 July.

3. **Items from young people/Youth Participation Officer**

3.1 **Circles of Influence (AC)**

AC circulated the questions that had been selected by young people for the Circles discussions, under the themes of Education, Health, Additional Barriers, Culture and Places to go. AC also circulated a summary of the Priorities that had been agreed by young people. These will be included in a more detailed report which will be brought to the next CT Board for support with regard to progressing. The report will include the outcomes from the discussions young people held about what action they can take to address the priorities, and will also compare findings from the questionnaire on the day with last year’s results.

Overall Circles was very successful and well supported by the Trust Board to ensure sufficient ‘decision makers’ in the Circles. A number of young people who took part at Circles now wish to come to Youth Cabinet.

Primary Circles is taking place on 7 July. This is different from 2ndry Circles as it focuses on transition to Yr 7 and does not require input from Trust Board.

Action: Reports from Circles to Nov meeting

3.2 **Update from Youth Cabinet (AC)**

The next Youth Cabinet meeting is on 9 July and will include discussion on the YC Campaign issues.

Bilal Qureshi (UK Youth Member of Parliament) has drawn up a short questionnaire asking schools about the mental health services they provide and this is being sent out to schools. (This is a national Youth Parliament initiative and locally will be linked to the work towards Priority 2 EH&WB and the new Young People’s Forum set up with Pennine Care).

LJ also advised that a 12months Project Manager post with the task of engaging stakeholders in co-designing and implementing a Bury Healthy Schools programme is being advertised (closing date 9 July).

4. **Children & Young People's Plan 2015-18 – Key Strategic Actions**

4.1 **Early Help branding**

There was a discussion about how to address the confusion around Early Help that was flagged up at the Network Event along with the 'fear of services' that can create a barrier to early help.

The following points were highlighted:

- The name of the 'Early Help' team is confusing it provides targeted help just below statutory intervention, rather than early help as most understand it. It was suggested that a new name could be agreed through consultation with families who the team have worked with. Also that the name doesn't need to describe the nature of the work (eg CSE team is called Phoenix).
- Need to address misconceptions amongst families that service intervention leads to children being taken into care, eg by promoting how few go into care and how long in care. It was noted that the fostering care promotion has been very successful and could provide lessons for a campaign about Early Help (including using the fostering campaign to clarify how few children and young people are in care). Zoe Edmonds (CYP & Culture) may be able to help re marketing.
- Describing a non social care early help pathway as an example may be helpful (eg education pathway)
- The continuum of need (windscreen) document is well understood by professionals providing early help, could a user-friendly public version be developed?
- Consider developing a glossary for professionals and public.

Action: JG/LD to meet to clarify and initiate next steps

4.2 **Commissioning Principles**

The Principles for Commissioning were agreed with an amendment to line 2, 1st paragraph p2 – replace 'clinically' with 'evidence'.

The following actions were agreed:

- Board members to send examples of good practice for inclusion to LD, eg VM will send Partners Forum example and JG Care Service.
- LJ will discuss with HD how to ensure that the Compact is adhered to. This to include updating and mini-relaunch and training.
- Once complete, Commissioning Principles to be put on CT website and partners to take responsibility for embedding in their agencies/areas of work.

Action: LJ, JG, VM, LD & All

4.3 **Local Transformation Plan**

Unfortunately SB had to give apologies at very short notice and therefore did not provide an update. Update on progress towards the Self Assessment was provided by LD under item 2.2.

MC noted that the guidance for the Local Transformation Plans has been delayed and is now due week commencing 6 July, with completion of the Local Transformation Plans by end of August. Where these are assessed as satisfactory the first tranche of funding will be released to CCGs in October. Draft guidance indicates that although Local Transformation Plans need to reflect the local picture, there are some key deliverables which include eating disorders, building capacity and capability, roll out of IAPTS, improving perinatal care and piloting with 15 CCGs a joint mental health training programme.

5. **Terms of Reference** (LD)

Terms of Reference have been reviewed to reflect changes since 2013, including the new governance arrangements to Health & Wellbeing Board for Priority 1 of H&WB Strategy and the new working arrangements with the establishment of the CT Operational Sub Group. Changes to Board membership were also noted, including Tom Maddox will be representing JobCentre plus wef 6 July, Yvonne Tunstall will represent Pennine Acute Hospital Trust, and Alyson Byrne will replace Mick Fitzgerald as representative for BASH. ML job title needs amending.

Terms of Reference were approved.

Action: LD

6. **DevoManc** (MC and LJ)

Papers provided

MC provided an overview of the Devomanc Agreement and current position (see attached). The requirement to have a directly elected Mayor of Greater Manchester with significant powers and responsibilities is currently met by the appointment of an interim Mayor, ie, Tony Lloyd (Police & Crime Commissioner – which becomes part of the new Mayor's role).

A detailed high level programme plan sets out the time scale for devolution of the estimated budget of £6 billion each year from April 2016.

The approach has been to set up 5 programme areas with identified leads (including Mike Owen). Overview and Aims for each of these areas have been written and working groups established.

Aligned to DevoManc LJ provided an overview of the agreement between GM Partners, Public Health England and NHS England to create a single unified public health leadership system which will support the rebalance of the health and care system towards prevention and early intervention. This will be overseen by a new GM System Prevention & Early Intervention Board (which Pat Jones-Greenhalgh sits on).

There are 5 major programmes of work which will embody the Agreement, ie, Public Health, reform and growth; Nurturing a Social Movement for change; Starting Well-Early Years; Living Well – Work and Health; and Ageing Well. Early implementation priorities have been agreed.

For further information, see attached paper.

7. **CT Ops Group/Network** (LD)

7.1 **Lunchtime learning proposals**

As part of the work to improve early help across a wide range of issues, the CT Operational Group agreed to develop a programme of lunchtime learning aimed at anyone who works with children and young people in Bury. CT Ops Group have selected topics linked to the priorities in the CYPP.

This will form part of the Network activity and the aim is to run monthly 1hr training sessions wef September, 1 topic per session. The basic format will be for attendees to understand the issue, know the signs and symptoms to look out, know what questions to ask, what action to take and where/when to refer. Attendees will get a handout that they can refer to when the need arises with a child/young person.

The first lunchtime learning will be on Novel Psychoactive Services (Legal Highs), and will be delivered by Vicky Hall, Early Break at the New Kershaw Centre. Flyers will be sent out in the next few days.

This was welcomed by Board Members, and it was also agreed that VM will arrange a briefing to the next Board meeting on this topic.

7.2 **Network Event Proposals**

First meeting has taken place to plan a network event in November about Emotional Health & Wellbeing (Priority 2). This will complement and work towards the development of the Local Transformation Plan. The group includes people with specialist knowledge and experience about emotional and mental health from a range of agencies.

7.3 **Newsletter proposal**

It has also been agreed through CT Ops Group and the Network Event planning group to focus the next (Autumn) CT Newsletter on Priority 2, including information about services and initiatives in Bury that support emotional health & wellbeing.

This was welcomed by the Board.

7.4 **Lunchtime briefings**

The June lunchtime briefings were on the Bury Directory & Local Offer; Princes Trust and Elective Education. The briefings were extremely informative and well received by attendees. There was a low attendance compared to normal and it was unclear why (possibly because some areas out of Bury were still on half-term holiday?). However, one attendee told LD that he attends all briefings and then shares what he has learned with colleagues at team meetings.

It was agreed that this wider dissemination of information is sometimes overlooked when assessing the benefits of the briefings. It was also noted that attendees often say that they attend because they are interested in 1 topic and then find that the other briefings are just as relevant and beneficial to their work.

8. **Open Forum**

8.1 On behalf of the Trust Board, MC expressed his appreciation and gratitude to Mick Fitzgerald for his involvement and support for the Children's Trust over the past few years.

9. **Items for next meeting**

VM offered to arrange a briefing to the next Board on Novel Psychoactive Substances (Legal Highs) and this was welcomed by the Board.

10. **Date of next meeting**

The next meeting will be at 3pm on 5 November in Room 0.1 (Ground Floor meeting room) at 3 Knowsley Place.

DRAFT